

## **Declaration of the quality manager of LII "F plus" at "F plus" OOD to ensure the impartiality of LII "F plus"**

The undersigned, Eng. Elisaveta Stefanova Khlebarova-Zarkova, in my capacity as Quality Manager of LII "F plus" at "F plus" OOD, Sofia, with Kostenets, Kostenets municipality, 16 "Konstantin Kostenechki" Str., I realize and understand the importance to ensure impartiality, ensure conflict of interest management and take responsibility for the objectivity of my actions:

*CONVINCED* that Laboratory "F Plus" at "F Plus" Ltd. applies the approved internal regulations (handbook, procedures, forms and lists) of the management system, written in accordance with the requirements of the standard БДС EN ISO / IEC 17025: 2018, observes the applicable guidelines for its activities, published by international organizations, complies with the criteria set in the procedures of the Bulgarian Accreditation Service and of the national certification body for certification under Regulation (EU) 305/2011.

**DESIROUS** of guaranteeing to users of the services of Laboratory "F Plus" and all stakeholders that laboratory activities are performed in accordance with fundamental principles: objectivity, lack of conflict of interest, lack of bias, lack of discrimination, neutrality, honesty, openness, justice, selflessness, balance:

### **DECLARETHAT:**

1. Laboratory "F Plus" at "F Plus" Ltd. does not allow in its activity actions threatening impartiality and / or undertakes actions for management of the risks representing conflict of interests;

2. Laboratory "F Plus" at "F Plus" Ltd identifies, analyzes and documents the potential risks to impartiality arising from laboratory activities, from relationships based on ownership, leadership, personnel, management, shared resources, finance, contracts, marketing, payment of sales commissions or other incentives to attract customers. All necessary measures shall be taken to eliminate or minimize threats to impartiality, whether arising within the laboratory itself or as a result of the activities of other persons, bodies or organizations.

3. Laboratory "F Plus" at "F Plus" Ltd does not perform activities for related bodies / persons and in cases when certain relationships pose an unacceptable threat to impartiality.

4. The management and personnel of Laboratory "F Plus" at "F Plus" Ltd have no contractual relationship for the performance of other obligations that would threaten the impartiality of the laboratory;

5. Laboratory "F Plus" at "F Plus" Ltd does not receive funding from companies and firms that would compromise the impartiality of the activities carried out by the laboratory.

6. The management of Laboratory "F Plus" at "F Plus" Ltd requires its personnel to inform about any situation that has become known to them and which may constitute a conflict of interest.

7. The personnel of Laboratory "F Plus" at "F Plus" Ltd performs activities only within the scope of their competence.

8. In my capacity as manager of "F plus" Ltd., I will not exert administrative, commercial, financial and other pressure on the head and personnel of Laboratory "F Plus" at "F Plus" Ltd, which may affect their professional assessments of the products tested and compromise their impartiality.

9. Laboratory "F Plus" at "F Plus" can ensure the proper distribution of responsibilities and authorities in connection with the offered services for testing products in terms of their fire safety, through the documented procedures in the Management System and organizational measures.

10. Any influence by persons and organizations outside the Laboratory "F Plus" at "F plus" Ltd., on the results of the conducted tests will be excluded.

11. Laboratory "F Plus" at "F plus" Ltd., will not be engaged in any activities that may threaten the credibility of its competent assessment and honesty in the implementation of activities in the accredited and notified areas.

12. The remuneration of the personnel of Laboratory "F Plus" at "F plus" Ltd., does not depend on the number of tests performed or on the results of these tests.

13. The responsibility for the results of the conducted testing activities, the observance of confidentiality and the observance of the normative documents is entirely owned by the head of Laboratory "F Plus" at "F plus" Ltd., and its personnel.

DECLARATOR:

QUALITY MANAGER OF

LII "F PLUS": .....s.....

dipl.eng. Elisaveta Hlebarova-Zarkova

Date: 19.01.2023 г.